

**Amendment of the constitution of IASTAM of 26th February 2018,
changed on the 12th of September 2019, changed on the extraordinary
general meeting on 29th December 2019**

**1. NAME, REGISTERED OFFICE OF THE ASSOCIATION, REGISTRATION
AND FINANCIAL YEAR**

1.1. The name of the Association is: "International Association for the Study of Traditional Asian Medicine e.V." (short IASTAM, with the suffix e.V.: "eingetragener Verein" (registered association), hereinafter called "Association").

1.2 The Association is based in Munich.

1.3 The Association is entered under the number VR 207588 in the register of societies and associations at the District Court of Munich (Amtsgericht München).

1.4 The financial year is the calendar year.

2. PURPOSE OF THE ASSOCIATION, NON-PROFIT STATUS

2.1 The purpose of the Association is the promotion of science and research, in particular the promotion of the worldwide study of Asian medicine and health systems, including the "classical" systems, local and ethnic traditions and their contemporary, globalized forms in all their aspects.

2.2 The purpose of the Association is achieved primarily by networking among the members of the Association (including via internet-based communication), by focusing on and highlighting their various research activities. This is done by

- the organization of scientific congresses,
- the publication of scientific findings and communication of this information to relevant bodies and persons,
- the promotion of activities that are consistent with the general aim of the Association, such as
 - travel expense support for low income students and scholars to be able to join IASTAM conferences
 - prize money for outstanding scientific research
- cooperation with other national or international institutions.

2.3 The required financial means shall be raised by:

Fees for joining the Association and membership fees, proceeds from events, donations, collections, legacies and other contributions.

3. NON-PROFIT

The Association follows solely and directly non-profit purposes as specified in the currently valid version of the paragraph "Tax-privileged Purposes" of the German tax code. The Association is a non-profit organization, it does not pursue its own financial purposes. Any funds of the Association may be used solely for statutory purposes. With the end of membership or upon dissolution or annulment of the Association, members may not receive any shares of the Association's assets. Members may not receive any financial support from the funds of the Association. No person may benefit from expenditures that are not related to the purpose of the Association or from disproportionately high remuneration.

4. MEMBERSHIP

4.1 Members can be all natural and legal persons who support the objectives of the Association.

4.2 The Association has the following members: full members, honorary members and student members as well as institutional members. Only full members who can prove participation in two congresses (see Article 2.2 and 15) or membership over three consecutive years and honorary members shall have a voting right and can be selected for offices of the Association. After successfully completing their studies, student members can become full members upon application.

4.3 The decision on approval of admitting new members to the Association lies with the Board, represented by the Secretary General. Admission can be rejected without giving any reason.

4.4. Membership shall terminate with the resignation, expulsion or death of a member; in the case of legal persons by their termination.

4.5 A member of the Association may at any time resign from the Association. This is done by sending a written notice of resignation to the Secretary General who shall inform the Board without undue delay.

4.6 If a member has grossly violated the objectives and interests of the Association, this person shall be barred from the Association by the Board with immediate effect. Before the decision is taken, the member must be given the opportunity to comment. An appeal against the decision of expulsion can be lodged within a period of three months after notification of the expulsion and shall be decided on at the next general meeting.

4.7 Full members pay a membership fee. The amount of the membership fee is regulated by the Board. Furthermore, it is possible to pay the membership fee through

in-kind contributions or personal performance if this was approved by the Board. Honorary members are persons who have rendered outstanding services to the Association or the purposes pursued by it.

4.8 Student members are full-time students at recognized institutions. They shall pay a reduced membership fee. Student members may participate in all functions of the Association and in the general meeting but they shall not have voting rights.

4.9 Institutional members are libraries, museums, institutions of higher education and other organizations acceptable to the Board. Their representatives shall have the same rights and obligations as student members.

4.10 A right, privilege or obligation of a person by virtue of their membership of the Association

- may not be ceded or transmitted to another person; and
- ends upon termination of their membership, whether by resignation, expulsion, termination or death.

4.11 Members shall be liable to the Association only for the amount of membership fees due to the Association. Member liability is also valid for members of the Advisory Board.

5. BODIES OF THE ASSOCIATION

- are the general meeting, the Board, the Auditor and the Advisory Board.

6. GENERAL MEETING

6.1 The Association shall hold a general meeting, normally as part of an international congress on traditional Asian medicine, at intervals of not more than five and not less than two years.

6.2 The general meeting shall be held on the day and at the location determined by the Board.

6.3 The general meeting shall have a quorum if a quarter of all members entitled to vote (or their representatives) are present. If the general meeting does not have a quorum at the appointed time, the general meeting, which shall have a quorum irrespective of the number present, shall be held 15 minutes later with the same agenda.

6.4 The business of the general meeting shall be:

- to elect and dismiss the members of the Board, the Advisory Board and the Auditor,
- to pass a resolution on amendments to the constitution (see Article 18),
- to pass a resolution on the dissolution of the Association (see Article 21),
- to pass a resolution on complaints concerning the rejection of a membership application or an expulsion decision made by the Board,
- to endorse the budget and accept the annual report and other reports of the Board,
- Relief of the Board.

6.5 Extraordinary General Meeting

Extraordinary general meetings shall be convened by the Board if deemed necessary or if requested by at least 10% of the members of the Association. The extraordinary general meeting can also be held as a skype meeting.

6.6 Invitation to General Meeting

The Secretary General shall invite all members of the Association in writing, stating the agenda and at least three months before the general meeting shall be held, and inform them of the place, date, time and agenda for conducting the meeting.

6.7 Chairing of the General Meeting

The President, or in his/her absence, the Vice-President shall chair the general meeting of the Association.

6.8 Minutes of the General Meeting

Minutes of the resolutions passed at the general meeting must be drawn up which are to be signed by the chairperson of the meeting and the person taking the minutes. The person taking the minutes is the Secretary General, in whose absence the meeting shall decide on the person taking the minutes. The minutes are to record the place and time of the general meeting, the number of members present, the chairperson of the meeting and the person taking the minutes, the agenda, the resolutions passed including the method of voting and voting results.

6.9 Election of the Members of the Board

There will be a nomination process prior to the election. The Board shall be elected for a period of three years by the general meeting. On expiry of their term in office, the members of the Board shall remain in office until the Board is re-elected successfully. In the event that a member of the Board vacates his/her position during the period of office, the Board may appoint a substitute member for the remaining period of office of the former member.

7. THE BOARD (Executive Committee)

7.1. The Board

- introduces concrete measures for implementation of the purpose of the Association, within the framework of the resolutions of the general meeting,
- and has, within the framework of the constitution, the authority to take all actions and perform all matters which are required for the proper management of business and affairs.
- The Board works on a strictly voluntary basis.
- The members of the Board may not exercise any additional functions against payment in the Association.
- They are solely reimbursed for the actual expenses incurred while exercising their function. Travel expenses to the congresses are reimbursed only for a justified reason and if there is a resolution by the Board.

7.2 The members of the Board are:

- President
- Vice-President
- Secretary General
- Treasurer

7.3. Each member of the Board has sole power of representation of the Association.

7.4 The Board may approve the appointment of a maximum of two Associate Secretaries to assist the Secretary General and of a Subscription Manager to assist the Treasurer in their work.

7.5 Subject to these provisions, each member of the Board shall hold office until the next general meeting and is eligible to be re-elected twice.

7.6 The Board is obliged to take up the suggestions of the Advisory Board (see Article 13). In the case of important points for the Association, the Board shall consult the Advisory Board. The Board shall inform the Advisory Board about important decisions.

7.7 The Board is liable to the Association and the members of the Association only in cases of intent and gross negligence.

8. INCOME AND PROPERTY OF THE ASSOCIATION

All income and asset items are to be allocated solely for the promotion of the purposes of the Association, and no part thereof may be paid, directly or indirectly, through dividends, boni or otherwise to a member of the Association for personal use.

9. DUTIES OF THE TREASURER

9.1 Detailed accounts shall be kept of:

- all sums of money received and spent by the Association and the intended use of the money which shall be received or spent; and
- the assets, credits and liabilities of the Association.

9.2 The Treasurer must keep all documents, accounting books and records of receipt and expenditure connected with the operation and business of the Association.

9.3 The Treasurer shall receive all monies due to the Association on behalf of the Association and enters them as official income in the books immediately after their receipt.

9.4 At the beginning of each term of office, the Board shall define a sum which the President and the Treasurer shall have at their disposal to meet urgent matters. Higher sums must be approved by the Board.

9.5 All financial obligations must be signed by the Treasurer.

9.6 The Treasurer must submit all necessary documents, books and records to the Auditor for an independent audit.

10. VACANCY OF OFFICE

The office of a member of the Board becomes vacant if the person:

- dies;
- resigns the office by writing to the Secretary General or, in the case that the Secretary General resigns, by writing to the President;
- is no longer a member of the Association or fails to pay all outstanding membership fees within a period of four weeks after he/she receives a notice in writing from the Treasurer that he/she is no longer a paying member of the Association.
- In the event that there is a vacancy of office of a member of the Board, the Board may co-opt a member of the Association, and the member appointed in this way shall hold the office until elected in the next general meeting as of the date of his/her appointment. If the President shall leave the office, then the Vice-President shall assume this position.

11. MEETINGS OF THE BOARD

11.1 The President, or in his/her absence the Secretary General, shall preside over the meetings of the Board.

11.2 Each member of the Board shall be informed in writing about the meeting within a reasonable period of time prior to it by electronic means or by post.

11.3 Minutes of the meeting of the Board are to be kept that record the place and time of the meeting, the names of the participants, the resolutions passed and the voting results. The purpose of the minutes is to furnish proof of the meeting.

12. AUDITOR

12.1 The Auditor shall be elected by members at the general meeting.

12.2 Following his/her appointment, the Auditor shall hold office until the next general meeting, at which he/she can be appointed again.

12.3 If the position of Auditor should become vacant, the Board may appoint an Auditor temporarily. However, approval of the person appointed to this office must be granted at the next general meeting.

12.4 The accounts shall be audited by the Auditor at least once in every election cycle.

12.5 In the report to the Secretary General and in the confirmation of the audit, the Auditor must specify

- whether he/she obtained the necessary information;
- whether in his/her opinion it was drawn up correctly to provide an accurate and correct presentation of the financial situation, based on the information made available to him/her, the explanations presented to him/her and the presentation of the books; and
- whether the provisions relating to management of the funds of the Association as per Article 9 were observed.

12.6 The Auditor

- has a right of access to the accounts, books, records, proofs of payment and documents of the Association;

- may demand from the Association bodies the information and explanations needed to discharge his/her duties as an Auditor.
- may employ persons who shall assist him/her when examining the accounts; and
- may investigate each member of the Board or each employee with regard to the accounts.

13. ADVISORY BOARD

13.1 The Board shall be supported by the Advisory Board. The Advisory Board consists of:

- An Editor
- A minimum of eight (8) and a maximum of twelve (12) other members of the Association.

13.2 Only a person who has actively participated in a congress (see Art. 2.2), for example, by presenting a paper or contributing to the discussion, and has published at least three scientific publications in scientific journals can become a member of the Advisory Board. Proposals for the election of members of the Advisory Board shall be submitted in writing by the members of the Association and distributed by e-mail by the Secretary General. The members of the Advisory Board shall be elected by members at the general meeting.

13.3 Each member of the Advisory Board shall hold office until the next general meeting and is eligible to be re-elected.

13.4 The Editor shall be responsible for the publication of the journal of the Association, should it exist. If the journal has two co-editors, both shall be regarded as Editors and as members of the Advisory Board.

13.5 In the event that there is a vacancy of office of a member of the Advisory Board, the Board may appoint a member of the Association to fill this vacancy, and the member appointed in this way shall hold the office until the conclusion of the next general meeting as of the date of his/her appointment.

13.6 The Advisory Board shall be responsible for its own organization and shall pass on suggestions to the Board. It shall convene at least once during each ICTAM congress.

13.7 The members of the Advisory Board may form work groups on behalf of the Board and submit proposals.

14. NOTIFICATIONS

14.1 A notification may be conveyed by the Association or on its behalf to each member either personally or by mail, e-mail or newsletter.

14.2 Each member shall be responsible for ensuring that the Secretary General has an up-to-date e-mail address at which the member can be reached.

15. CONGRESS

The Association shall hold an international congress for researchers, specialists and others interested in the fields covered by the Association at intervals of not less than two and not more than five years. The name of the congress is "International Conference for the Studies of Traditional Asian Medicine" (ICTAM).

The location of the next congress shall be decided by the Board after soliciting invitations from various potential hosts.

16. INTERNATIONAL COOPERATION

As indicated by the name and purpose of the Association, the aim is the networking of the members of the Association for the exchange of scientific information (see Article 2.2) and this shall be supported to the extent possible. Furthermore, the Association shall seek cooperation with other national or international institutions. The admission of legal persons or comparable institutions to the Association is possible at any time as specified in Article 4. For organizational reasons, however, the founding of organizations, branch associations or regional groups is not planned at present.

17. BASHAM MEDAL

An award named after Professor Arthur Llewellyn Basham is to be conferred on persons of outstanding merit during each ICTAM congress. The award was introduced by Prof. Paul U. Unschuld during his office as President of IASTAM. The guiding principle of the award is to preserve the memory of Prof. Basham, co-founder of IASTAM with Prof. Charles Leslie, and to honour special contributions made by IASTAM members in the promotion of the objectives of IASTAM.

18. AMENDMENT OF THE CONSTITUTION

The amendment of the constitution can be put forward by a prior recommendation of at least 60% of the members of the Board and of the Advisory Board, which will then be passed on for final resolution to be voted for in a general assembly requiring the approval at least 60% of the members of the association.

19. PRIVACY POLICY

19.1 Within the framework of member administration, the following data of the members shall be collected (name, first name, address, institution, e-mail address, etc.). This data shall be processed and stored as part of the membership.

19.2 Firstly, only the data which is absolutely necessary (for administration) shall be collected and reference shall also be made to these regulations during admission procedures or in the declaration of membership.

19.3 Furthermore, the Association shall publish the data of its members internally and externally only following appropriate resolutions of the general meeting and shall remove the data of members who have objected to this publication.

19.4 Each member of the Association has the right to:

- a. Have access to data stored on him/herself
- b. Correct the stored personal data if these are incorrect
- c. Block the stored personal data if it is not possible to prove the correctness or incorrectness of alleged errors, and
- d. Delete the stored personal data if storage of the data was prohibited.

19.5 The Board of the Association, all colleagues and other persons acting for the Association shall be prohibited from processing personal data without authorization for purposes other than those of fulfilling their responsibilities, from making the personal data known, accessible to third parties or using them otherwise. This obligation shall continue to apply after the above-named persons end their membership in the Association.

20. THE RECONCILIATION TEAM

20.1 Any disputes arising within the Association shall be resolved by the Reconciliation Team.

20.2 The Reconciliation Team shall be made up of three persons. It is formed in such a way that each litigating party shall nominate a full member as arbitrator to the Board within two months. These have to agree upon a chairperson of the Reconciliation Team.

20.3 The Reconciliation Team must give the litigating parties opportunity for explanation on both sides and shall make its decisions by a simple majority in the

presence of all its members. It shall reach its decisions to the best of its knowledge and belief. Its decisions are final unless it concerns legal disputes. In the case of legal disputes, proper legal action shall be taken after a period of six months following recourse to the Reconciliation Team unless the proceedings are concluded earlier.

21. DISSOLUTION OF THE ASSOCIATION

In the event of dissolution of the Association or in the event that its tax-privileged purposes no longer exist, the assets of the Association shall fall to the share of the Deutscher Paritätischer Wohlfahrtsverband (German Federation of Social Welfare Associations) or its successor organization which is to use them directly and exclusively for non-profit, charitable or ecclesiastical purposes.